THE COMMONS



WEDDINGS AT THE RAMSAY DESIGN CENTRE



Congratulations on your engagement!

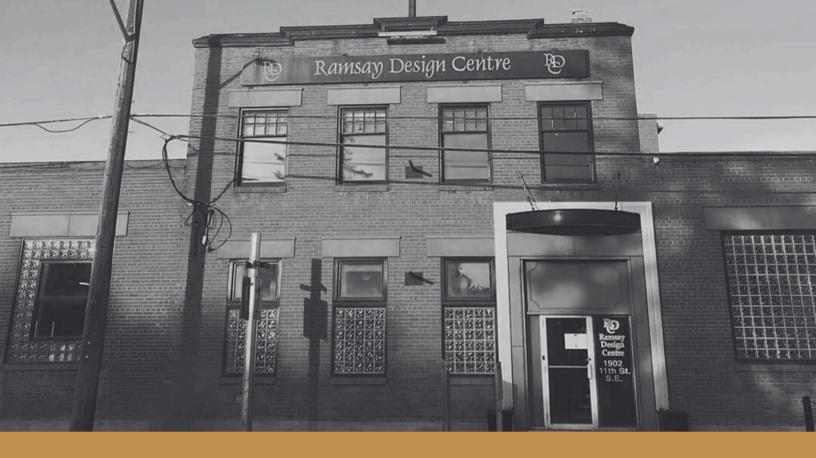
This is such an important time in your life and we're honoured that you and your fiancée are considering booking our services for your Big Day.

With a focus on design and an (almost obsessive!) attention to detail, it is important to us that you and your guests feel at home in our space. In addition to our unique venues, we offer coordination and styling to compliment your day. Please find a summary of the services we offer on the following pages and we invite you to come visit us for a private tour and discuss the details of your day.

Thank you for the opportunity to help you bring your wedding vision to life!

Warmly,





The Ramsay Design Centre (formerly The Commons) features two incredible event spaces: The Hemingway Room and The Parlour Room, with an optional outdoor patio to compliment Hemingway. Industrial opulence unites our collection of venues at <u>Work Nicer Rail Yards</u> in the Ramsay Design Centre. With soaring exposed ceilings, brick walls and chandeliers, our rooms range from cozy alcoves to bright open ballrooms.

These spaces within the historic Westeel Building (circa 1919) have unparalleled architectural personalities and are able to accommodate almost any event style you can imagine.

HIGHLIGHTS INCLUDED IN OUR VENUE RENTALS

NO CORKAGE FEE!

Our no-corkage policy can provide huge costsavings if you purchase and bring in your own alcohol. We however require that you select the professional bar services of one of our preferred caterers.

VENUE COORDINATOR*

As part of your experience we include a day-of Venue Coordinator who is available to greet your guests and vendors, manage the venue, and work with your team to assist with room flips.

SERVICES BUILT RIGHT INTO THE RENTAL FROM THE START

We provide many of the basic components from which you can design your wedding such as furniture, A/V equipment, staff and many day-of needs, so you can focus on the details that will make your day special.



pricing summary THE RAMSAY DESIGN CENTRE



Hemingway

Starting at \$6,500

175 STANDING | 150 SEATED

Sleek concrete floors and three grand west-facing windows framed by 14 feet of original exposed brick and crystal chandeliers, The Hemingway Room is simple yet bold, and undeniably charming. As rich in character as the stories once written by Ernest himself, we invite you to compose your event in our most dexterous of venues.

INCLUSIVE OF

- 8am-2am day-of access
- Event host / Venue coordinator included
- Security included
- Basic AV is available (perfect for speeches and background music.)
 - 4wireless microphones
 - In-house sound system
 - Projector
 - Screen (white wall)
- Furniture
 - 150 White Folding chairs
 - 25 folding 6'X2' tables
 - 630" cocktail tables
 - 6 wooden harvest tables



pricing summary THE RAMSAY DESIGN CENTRE



Parlour

Starting at \$4,500 | Add on to Grotto for \$1,500

The Parlour Room boasts a modern-vintage industrial style reminiscent of gentlemens' smoking rooms of times past. Fully furnished with velvet couches, leather benches and crystal chandeliers, very little additional decor is required in this customizable and adaptable room to wow your guests.

INCLUSIVE OF

- 8am-2am day-of access
- Event host / Venue coordinator included
- Security included
- Basic AV is available (perfect for speeches and background music.)
 - Microphone
 - In-house sound system
 - Projector
 - Screen
- Lounge furniture



Additional Coordination Services

VENUE COORDINATOR

Included in base price

Available for facility needs during your event. As part of your experience we include a day-of Venue Coordinator who is available to greet your guests and vendors and manage the venue. Our Venue Coordinator is different from a Day-of Coordinator as they are not involved with setting up or taking down, booking/management of vendors or directing your order of events the day-of.

PETITE: PARTIAL SUPPORT AND STYLING

Starting at \$3,000, Ceremony & Reception

Do you have a vision for your day and have booked all of your vendors, but need a little help pulling everything together? If so, this package is for you! This package offers assistance to bring your vision to life! By developing room layouts and styling the room to your specifications - we'll ensure the foundational steps to make your wedding a success. We'll also be present at your rehearsal and onsite throughout the wedding day as venue support - assisting guests, vendors and timelines. This package also includes access 1-2 business days prior to the wedding for a ceremony rehearsal, full ceremony rehearsal, ceremony set up, room flip from Ceremony to Reception, set up of all personal items. As well as take down at the end of the night - includes garbages, bottles, tables, chairs etc.

MINI: DAY-OF VENUE SUPPORT

Starting at \$1,100, reception only

This package is for the D.I.Y. bride who has it all planned and organized but wants to relax on the big day. We will take care of all the small details on your wedding day, from coordinating full set up and take down of reception tables, chairs, linens and personal decor.

CUSTOM: FULL COOR DINATION AND DESIGN

Starting at \$4,000

We're there for you from beginning to end! Our process involves teasing out what defines you as a couple and translating that into a stunning, customized and completely unique wedding day. Wedding Designer Coordinator We'll take care of all the details from sourcing and coordinating with your vendors, to designing the room flow and styling, to putting the finishing touches so your personality is weaved throughout the day. We take care of all set up, take down and room flips and will be onsite for your Big Day to greet guests and manage the timeline so nothing slips through the cracks. This package also includes access 1-2 business days prior to the wedding for a ceremony rehearsal, full ceremony rehearsal, ceremony set up, room flip from Ceremony to Reception, set up of all personal items. As well as take down at the end of the night - includes garbages, bottles, tables, chairs etc.



Additional Amenities



Starting at \$1,500

Reduce the stress on the day of your wedding! Particularly appealing to couples who are doing the set up themselves, this option allows you access to set your room up the day before. We can book this service out 2 weeks in advance based on room availability.

PATIO

Add on to Hemingway: Starting at \$750

Elevate your wedding experience by including the patio in your booking! The outdoor patio just off the Hemingway area, offers the perfect escape for your wedding festivities. Not only does it provide an inviting outdoor space for mingling and enjoying the fresh air, but it also expands the square footage of your event space, ensuring ample room for your guests to celebrate in style. With comfortable patio furniture and twinkling café lights, it sets the perfect backdrop for memorable moments and adds a touch of charm to your special day.

DAY AFTER ACCESS

Starting at \$150 per hour

Want to pick up things tomorrow? We do ask that you take everything with you at the end of your event, but also understand that things happen! If you require access to our space the day after please inquire. We can book this service out 2 weeks in advance based on room availability.



Preferred Vendors

Our preferred vendors, a collection of incredible talent.

We have had the privilege of working with a variety of exceptional local vendors and would be happy to share some recommendations with you.

Our unique vendor partners will provide exceptional, tailored services for you – from catering, to decor, to photographers. Our vendors are selected for their attention to detail, reliability, and unique perspective. (It goes without saying they are also fun, easy to work with and total pros from start to finish.)

Meet all the Vendors

CATERING & BAR

We have a list of preferred catering companies, meaning we can attest to their wonderful product and service, and they know our space well. However, if you have your heart set on a different provider, we do allow caterers outside of this list for a buy-out fee (\$4-\$8/person depending on food service) and they must be approved by The Commons in advance. Please reach out directly for menu options and pricing.

- <u>Visionary Catering</u>
- <u>Urbane Culinary</u>
- Red Seal Dining
- Great Events Catering
- Roma Catering

No corkage fee!

Our no-corkage policy can provide huge cost-savings if you purchase and bring in your own alcohol. We however require that you select the professional bar services of one of our preferred caterers.

TECH

Our venues have in-house tech such as lighting, sound and projection. This includes mircophones, speakers and a few other things to enhance your experiene.

However, DJ services or live music are not included. Confirm with your DJ on what equipment they can provide.

SPECIALTY

Excited to collaborate with Calgary's finest vendors, we offer everything from stunning decor to top-notch photographers and florists, guaranteeing an unforgettable party experience!



